

**MINUTES FOR THE ANNUAL VESTRY MEETING and  
ANNUAL PAROCHIAL CHURCH MEETING sitting together  
To be held at 7:00pm Tuesday 20<sup>th</sup> October 2020 in St Mark's Church, Wootton Bridge**

**1. VESTRY MEETING**

1.1 Prayers – Ann Capps said an introductory prayer.

1.2 Apologies – Rodney Fox, Hilary Spurgeon, Pauline Kirby

1.3 Minutes of the last Vestry meeting

Proposed: John Terry, Seconded: Mary Peters.

The minutes were approved unanimously.

1.4 Election of Churchwardens

Ann Capps invited David Bennison to chair the election.

Ann Capps was nominated as churchwarden and elected unopposed.

David Bennison proposed a vote of thanks to Mike Broadsmith, standing down as churchwarden, and this was agreed unanimously. Mike is willing to continue as a PCC member.

This concluded the 2020 Vestry meeting.

**2. ANNUAL PAROCHIAL CHURCH MEETING**

2.1 Minutes of the last APCM in 2019

The minutes of the 2019 APCM on 9<sup>th</sup> April 2019 had been previously distributed. A minor amendment was noted to be required in section 5. The minutes were then taken as an accurate record.

Proposed: Harry Kirby, Seconded: Hilary Baldwin

The meeting approved the amended minutes unanimously.

**3. STATUTORY REPORTS**

Comments were made as required by those responsible for the Statutory reports

3.1 Electoral Roll

David McCulloch noted that the Electoral Roll update had been prevented by the Covid outbreak and a fuller update would hopefully be possible in early 2021. The updated roll was correct as far as possible.

3.2 PCC Administrative Information

3.3 Treasurer's Report

Helen Davison noted that 2019 had been an excellent year for the parish financially. The Wrap Up the Barn project in particular had been a big success. Helen noted how connected she had felt as Treasurer to the overall growth of the parish and local church. Perhaps we should look back on 2019 as an example of what the parish can achieve in mission and ministry and how having healthy finances can promote our spiritual aims.

3.4 Churchwardens Report

Ann Capps commented about how much had been achieved in work on both churches. She also noted how different most of 2020 had been from 2019 due to the Covid outbreak. The pandemic has helped us re-examine what needed to be reconsidered in the parish, so perhaps this difficult period for us all should not be seen as a loss, but as an opportunity.

3.5 Deanery Synod Report

David Bennison also mentioned how different 2020 and the future will be post-Covid for the Deanery.

The meeting agreed to the reports as noted.

#### **4. REPORTS ON THE LIFE OF THE CHURCH**

##### **4.1 Fundraising and Social Report**

##### **4.2 The Bridge Report**

David Bennison noted that 2019 had been a very good year for the “Bridge” and advertising revenue had been healthy. There will be no “Bridge” on paper until 2021 at least.

##### **4.3 St Edmund’s Church Building Trust Report**

Doreen Gazey noted that she was still taking in subscriptions for 2020 and had received a generous donation for the Trust. Regular meetings had been disrupted by Covid but she was planning how to use the available money and would like to propose future grants to the parish.

John Terry asked whether the Loop system in St Edmund's was actually working and by extension, St Mark's. David Bennison and Helen Davison replied that it required repair in St Edmund's and would need to be looked into.

##### **4.4 Parish Archivist’s Report**

##### **4.5 Children and Youth Report**

Ann Capps noted with regret that Little Lions could not continue at present due to Covid regulations. The meeting hoped that the situation changes soon to enable this valuable ministry to restart.

##### **4.6 Music Report**

Doreen Gazey asked about the maintenance and tuning of the organ at St Edmund's since David McCulloch is not currently playing it at Evensong, using the small electric organ instead. David McCulloch committed to looking into this issue and ensure good maintenance.

##### **4.7 Pastoral Group Report**

##### **4.8 Mission Action Planning Report**

##### **4.9 The Tuesday Discussion Group Report**

The other previously distributed reports were noted and approved by the meeting.

#### **5. WOOTTON APCM CHAIR REPORT**

Ann Capps read out Rev Veronica Brown's report written before her departure in August.

Harry Kirby noted that it was important to propose a vote of thanks to Stephen Capps for all the work done by him on the church and coffee lounge in 2019. The meeting approved this vote unanimously.

#### **6. ELECTIONS**

##### **6.1 Election of members Parochial Church Council**

Helen Smallwood, Harry Kirby, Ed Hopper, Mike Broadsmith and Andrew Snow have been nominated to the PCC.

These nominations were unopposed and elected unanimously by the meeting.

Deanery Synod representatives: John Terry, David Bennison

The meeting proposed that John and David continue as our Deanery representatives.

Proposed: Harry Kirby, Seconded: Mary Peters

This proposal was accepted unanimously.

##### **6.2 Election of Sides People**

Ann Capps noted that currently there is no possibility of Sidespeople exercising their role at services due to the Covid restrictions.

David Bennison proposed that the APCM delegate the appointment of Sidespeople to the PCC as Covid circumstances allow.

This proposal was accepted unanimously.

#### **7. APPOINTMENT OF INDEPENDENT EXAMINER**

Jill Trail was appointed unanimously to continue as independent examiner. However Helen Davison noted that this is likely to be her last year of being willing to undertake this role.

**8. ANY OTHER BUSINESS**

Doreen Gazey raised the matter that a book is in process of production titled “Wootton in Lockdown” written and photographed by Viv Loveless and will be available soon.

**9. DATE OF NEXT APCM**

The next APCM is scheduled for 22<sup>nd</sup> April 2021 at St Mark's.

The meeting closed at 8pm. This concluded the 2020 Annual Parochial Church Meeting.